

**GROTONWOOD**



**GROTON, MA**

## **Waterfront Director**

Residential position

**Contract Date:** June 3 - August 12, 2022      **Salary:** \$3250, season + completion bonus  
**Time Off:** Friday pm - Sunday am      **Reports to:** Summer Program Director  
**Housing:** Dormitory/Cabin style (with inside bathroom, electric and hot water)

### **Responsibilities:**

- Manage and lead waterfront staff – roster lifeguards to ensure appropriate coverage
- Work to ensure a safe waterfront by conducting swim tests, Buddy Checks and facilitate rescue/emergency drills with waterfront staff
- Promote high levels of communication with program director and staff to ensure efficiency
- Help to develop and facilitate staff training, provide staff development opportunities and ongoing mentoring
- Facilitate all waterfront activities, and work with the program director to develop and evaluate the day-to-day operation of waterfront programs and activities
- Lead and/or participate in daily debriefs
- Report damage/repairs to the maintenance director – ensure cleanliness of waterfront
- Assist with camper check-in/check-out process
- Supervise and assist in cleaning of boathouse and lifeguard shed
- Order, inventory, and monitor Lifeguard shed supplies (First Aid kits, wristbands) as well as cleaning supplies for Porta-Potty
- Work with leadership to ensure camp passes inspections and perform other duties as needed
- Assist program instructors and counselors during other activity periods as needed

### **Qualifications**

- Physical ability and stamina to participate in all camp activities
- Enthusiasm, patience, meticulous organizational skills
- Desire to work with children and adults with disabilities in residential camp setting essential
- Fosters and actively demonstrates Christian values

### **Requirements**

- At least 21 years of age with 2 years experience as a lifeguard
- Water Safety Instructor (WSI) certified with 2 years experience in a management role
- Ability to pass background checks and provide 3 positive references
- Good handle on the English language – written and spoken
- First Aid/CPR certification required

**Benefits: \$250 completion bonus**, paid overtime, all meals, housing airport pick-up/drop-off, WIFI, laundry facilities, staff uniform, staff work out room, use of facilities outside working hours, weekend transport for planned staff day-trips, living in a multicultural and diverse Christian community with people from all over the world.

**About Grotonwood Camp & Conference Center:** Grotonwood is located across 247 acres of woodlands and a half mile of shoreline on Lost Lake in Groton, Massachusetts. We have been running day and overnight Christian summer camps for youth, families, and adults with intellectual and developmental disabilities since 1956. Our goal is to introduce people to the love of Jesus, and encourage them to grow in relationship with Him. At the heart of this life changing experience is the staff, committed Christians who want to live out an example of a life changed by Grace.